

Minutes of the Health and Safety Committee

Monday, April 4, 2011

Present: Claire Hardie, John Hardie, Marsha Melnik (chair/recorder), Pauline Walsh

Absent: Sean Cumming

1. a) Minutes of Mar accepted. b) Agenda accepted with addition of item 9.

2. Communications from the Board:

There has still been no response from the Board to Committee Recommendations.

**Pauline/
Claire**

3. Fire Department Evening Workshop: Because of lack of communication from the Fire Department we have had to set a later date for the workshop – Wednesday, April 20 at 7:30. The presenter is Ken Jackson. He has asked for a TV and VCR. Pauline will look into providing them. There will be two notices posted in the elevator: First notice April 8 with Reminder on April 20. Claire will ask Jackson to look over her Fire Safety Tips before we distribute it.

Claire

4. Floor Captain Brainstorming Session: Flyers distributed on May 11 for a meeting on May 18.

Sean

5. John checked with Isan regarding the purchased three more plexi-glass magazine racks. Due to budgeting protocol we must submit the request to the Board. Isan explained that mounting the racks on the wall in the Meeting Room was a safety issue.

Marsha

6. Intercom System: Isan informed Marsha of the many possible reasons for the lack of clarity on the system for some units – dust, connecting wires, internet carrier, home phone carrier, etc. etc. etc. We will draft a questionnaire for all units to collect this information so the problem can be better identified and hopefully solved.

John

7. Emergency 'business' cards: John presented two mock-ups of the cards. He has done a preliminary cost of printing - \$23/250 cards. He will look into this further.

8. Emergency use of PA system: Marsha reported that Isan and the superintendents will use the system in times of an emergency. Note that maintenance such as water shut down is NOT considered an emergency.

Sean

9. John reminded the committee of the necessity to regularly clean the air vent above the dryer. It collects an amazing amount of lint after each drying. Recommend to the Board that they regularly remind residents of this.

Sean

10. Suggestion to the Board that we should have a defibrillator available for emergency use. They are much easier to use and don't require special training (but recommended to have people feel comfortable using them. Under the Good Samaritan Law there is no liability if one acted in good faith.

Next meeting:

Monday, May 9

at 1:00

in the Meeting Room